



ONIIPA TOWN COUNCIL

COMMUNAL LAND RIGHTS OF OCCUPATION TRANSFER APPLICATION FORM

A. GENERAL INFORMATION: PERSONAL & LAND DETAILS

A1: PERSON APPLYING FOR THE TRANSFERRING OF RIGHTS OF LAND OCCUPATION	A2: PERSON PROPOSED TO TAKE OVER THE RIGHTS OF LAND OCCUPATION	FOR OFFICIAL USE ONLY
Title:	Title:	Findings of information vetting & conclusions by Investigating Officer:
First Names:	First Names:	
Surname:	Surname:	
ID Number:	ID Number:	
Postal Address:	Postal Address:	
Tel No:	Tel No:	
Cell No:	Cell No:	
Fax No:	Fax No:	Recommendation by Investigating Officer:
Occupation:	Occupation:	
Employer:	Employer:	
What is your relationship with the person to whom you want to transfer the Right of Land Occupation to?	What is your relationship with the person from whom you want to get the Right of land Occupation from?	Recommendation by Management Committee:
Reason for transferring Right of Occupation:	Reason for acquiring Rights of Land Occupation:	

<p>How was the Right of Occupation granted to the applicant? Bought from Ondonga Traditional Authority through the Headman? Inherited? Bought from the traditional homestead owner? Illegally acquired? (<i>tick the appropriate option</i>)</p>	<p>FOR OFFICIAL USE ONLY</p>
<p>Which Year was the Right of Occupation Granted? _____, By whom _____</p>	<p>Ruling by Council:</p> <p>Council Resolution Number & Date:</p>
<p>Capacity of Person who granted Occupational Rights _____ Name of the Village where the land is located _____</p>	
<p>Suburb where the land is located (where applicable) _____</p>	<p>Recommended/ Not Recommended by HoD:</p>
<p>Is the land formally planned (Yes/No) _____ If Yes what is the Erf Number, Size & Zoning of the Land _____</p>	<p>Approved/Not Approved by CEO:</p>
<p>Is the land formally pre-planned (Yes/No) _____ If Yes what is the Proposed Temporary Erf Number, Zoning & Size (where applicable) _____</p>	

FOR OFFICIAL USE ONLY: ATTACH AERIAL MAP OF THE PROPERTY TO BE TRANSFERRED

Investigating Officer's note on sketch (if any):

The Followig Documents should be attached to this application

	Certified Copy of Current Occupant's ID		Police Declaration by the Current Occupant		Family consent letter (with their signatures)
	Certified Copy of the Proposed Occupant's ID		Certified copy of Death Certificate (Where applicable)		Certified Copies of the Witnesses' IDs
	Land Occupational Right Certificate from Village Headmen		Letter of Executor (Where applicable)		

D1. DECLARATION BY CURRENT OCCUPANT

I _____ (full name) the undersigned hereby declare that the information provided by me in this form is true and correct to the best of my ability. I hereby set Oniipa Town Council free from any claim for the loss of communal land occupational right I enjoyed before the town was proclaimed. No family member or any third party including myself shall have any claim emanating from the communal land occupational right of the land which I hereby voluntarily renounce to _____ (full name) free of any disputes or anybody's interest. I hereby declare that I will not hold Oniipa Town Council accountable for any misleading information provided to them by me herein.

Signature & Date: _____

Witness

Name: _____

Relationship: _____

Signature & Date: _____

D2. DECLARATION BY PROPOSED OCCUPANT

I _____ (full name) the undersigned hereby voluntarily accept the Communal Land Rights of Occupation, hence the responsibility of the land referred herein. I am aware that ownership of this land lawfully vests with Oniipa Town Council and I am obliged to lease or purchase it from the later at a non-negotiable price regardless of whether I have already spent any money on it to the previous owner or the Traditional Authority or not.

Signature & Date: _____

Witness

Name: _____

Relationship: _____

Signature & Date: _____

Empty rectangular box for additional notes or signatures.